

**BYLAWS OF
THE CHANNEL ISLANDS
CONDORS 2016**

ARTICLE 1 - NAME

SECTION 1: The name of this organization is the CHANNEL ISLANDS CONDORS. It is incorporated as a non-profit organization under the laws of the state of California.
The Channel Islands Condors (CIC) is sanctioned as club # 1343 of the Academy of Model Aeronautics (AMA), the officially recognized governing body for model aviation in the United States of America.

ARTICLE 2 - OBJECTIVES

SECTION 1: The objective of this organization is to create an interest in, further the image of and promote the hobby of Radio Controlled Model Aircraft, under the guidelines of the AMA.

SECTION 2: The objective is to support the local community in recreational and charitable events.

ARTICLE 3 - MEMBERSHIP

SECTION 1: The Corporation shall have six (6) categories of members.

Cat # 1 Regular Member-Any Member except as defined below.

Cat # 2 Youth Member- Any member, that qualifies as a youth member of the AMA.

Cat # 3 Spousal Member- Any spouse of a regular member.

Cat # 4 Honorary Member

Cat # 5 Active Military Member. Any active military member showing proof of same.

Cat # 5 Social Member-Non Flying

Cat # 6 Leave Of Absense. Any member granted a leave by the board for hardship, due to work, military, health, family etc. All club privileges are placed on hold until reinstatement is completed.

SECTION 2: Dues and Fees: Dues and fees shall be in accordance with Table I.

Table I. Dues and Fees

Category Number	Member Category	Yearly Dues	Runway Fee	Voting Member
1	Regular	\$ 65.00	\$ 150.00	Yes
2	Youth	Free	None	No
3	Spouse	\$ 10.00	None	Yes
4	Honorary	Free	None	Yes
5	Active Military	Free	None	No
6	Social	\$ 10.00	None	Yes
7	Leave of Absense	None	None	No

SECTION 3: All CIC club members must be current members in AMA. They shall carry up to date membership cards from both the AMA and the CIC organizations. Non-Flying Social Members, category (# 6) are exempt from AMA membership. Members on Leave of Absense (#7) may or may not maintain AMA membership during their approved leave.

SECTION 4: Leave Members, Youth or Active Military member shall not be elected or appointed to serve as a club Officer or Director.

SECTION 5: New members must fly with a board appointed flight instructor until such time they can demonstrate basic flight safety to include take off and landing procedures. If after 90 days the new member cannot meet the minimum flight safety procedures the member may choose to request a refund of fees and be removed from regular member status or to continue to fly with assistance of a flight instructor until they can demonstrate and pass the flight safety requirements. If member chooses to continue membership beyond the 90 days all membership fees paid are non-refundable

SECTION 6: A member may request a leave of absence in writing to the Board of Directors.

SECTION 7: Upon transition from Active Military to Regular membership, the Runway Fee shall be due and payable.

SECTION 8: Upon transition from youth to regular membership, the runway fee shall be waived provided that membership dues are current.

SECTION 9: – Honorary membership may be conferred upon any member who has made significant contributions to the club over a period of time. Consideration for Honorary membership requires the recommendation of the Board of Directors, and a majority vote of the members in attendance at a regular meeting. An Honorary member shall be exempt from paying dues or other assessments.

SECTION 10: Resignation. Any member may resign his or her membership by giving written notice to the Club.

SECTION 11: When membership dues is not kept current A reinstatement fee equal to half the yearly membership fee will be due and payable prior to renewing membership. Dues are considered delinquent if not paid by March 1. Leave of Absense Members are not subject to the reinstatement fee and only pay the membership due for that year was their reinstatement is requested.

ARTICLE 4 - OBLIGATIONS and DISCIPLINES

SECTION 1: The acceptance of membership in this organization shall bind each member to abide by all conditions, rules and regulations of the corporation.

SECTION 2: All members shall comply with the following rules:

- a. Academy of Model Aeronautics National Model Aircraft Safety Code.
- b. Channel Islands Condors Flying Site Safety Rules.
- c. CIC Flying Site Operational Rules.
- d. Additional AMA documents as may be listed in the Channel Islands Condors Flying Site Safety Rules.

SECTION 3: Refusing or neglecting a strict and honorable compliance with the rules and regulations of this Corporation shall render any member liable for reprimand. The reprimand may include but not limited to, a fine, suspension, or expulsion. Flying outside of designated flight space or willfully violating AMA or CIC flight rules may be grounds for immediate expulsion from the club pending the approval of a board investigation and finding.

SECTION 4: No member shall be reprimanded without formal charges having being made in writing to the board of directors and the member. The member may appear before the board of directors in his or her defense. The board of directors by a vote of two-thirds may reprimand the member or dismiss the charge. A member under reprimand could forfeit his or her club privileges. A member under suspension who contrary to the determination of the board flies, or refuses to pay the imposed fine will be expelled.

SECTION 5: Expulsion: Any individual may be expelled from the Cub by a two-thirds (2/3) majority vote of the members-present at a regular meeting after determination by the board that the member should be expelled,

SECTION 6: Reinstatement: A two-thirds vote of the membership present at a regular meeting is required for reinstatement of an expelled member back into the club. All fees to include sanctioned fines, Runway fees and membership fees shall be due at time of reinstatement. AMA membership must be validated before reinstatement.

SECTION 7: A guest may fly his or her model on a limited basis (3 times a year) when invited and supervised at all times by a club member. All guests engaged in flying aircraft will be required to carry a current AMA membership card. Abuse of this rule by the club member hosting the guest is grounds for disciplinary action as determined in ARTICLE 4 section 3.

ARTICLE 5 - BOARD OF DIRECTORS

SECTION 1: The control and management of the affairs, funds, and property of this corporation shall be vested in the board of directors. Such board shall be composed of all the elected officers.

SECTION 2: Terms of office of the members of the board of directors shall be one (1) year from January 1 until December 31.

SECTION 3: The elected officers of this corporation shall be a President, Vice President, Field Operations Officer, Secretary, Treasurer, Safety Officer and Membership Officer.

SECTION 4: **President:** Shall preside over all meetings of the corporation and board of directors. He shall appoint members to all committees and shall be an ex-officio member of all such committees. He shall sign papers that may be required by his office or by the board of directors.

SECTION 5: **Vice-President:** In the absence of the President, he shall perform the duties of the President. He shall provide a club meeting program; and other duties as directed.

SECTION 6: **Field Operations Officer:** Shall be in charge of field maintenance.

SECTION 7: **Secretary:** Shall keep a written record of all meetings of the corporation and the board of directors. And other duties as directed.

SECTION 8: **Treasurer:** Shall receive all monies of the corporation and have custody there of. Shall deposit

the funds of the corporation in one or more banks selected by the board of directors, to be dispersed in accordance of the direction of the board of directors. Shall keep a full account of all monies received and paid out and make such reports thereof to the board of directors. Shall receive and have custody of all deeds, securities, notes, contracts and other financial papers of the corporation and shall hold them for safekeeping. Shall sign such papers that may be required by his office or the board of directors. Plan and submit for membership approval an annual Budget.

SECTION 9: Safety Officer: Monitor field activities, oversee and enforce all flying site policies. Report all safety-related issues to the board of directors.

SECTION 10: Membership Officer: Shall maintain the membership database, shall provide badges to the members and coordinates new member briefings. Shall prepare membership reports, handle membership applications, membership renewal, and other duties and incidental to this office.

SECTION 11: The Treasurer shall not be allowed serve more than two terms consecutively.

SECTION 12: Any officer of the corporation may be removed from office by a two-thirds vote of the members present by a regular meeting.

ARTICLE 6 - ELECTIONS

SECTION 1: Each candidate shall run for his desired office.

SECTION 2: Nominations shall take place at the regular club meeting in November and close at the December club meeting. Voting will take place at the December meeting. The board elect will be seated at the first regular meeting of the New Year.

ARTICLE 7 - MEETINGS

SECTION 1: Regular meetings shall be held monthly on the first Wednesday of the month.

SECTION 2: Four members of the board of directors will constitute a quorum at any regular or special meeting of the board of directors.

ARTICLE 8 - FINANCES

SECTION 1: Dues and assessments will be adjusted up or down to remain solvent as a club at the discretion of the board of directors and processed as a bylaws change.

SECTION 2: Members, whose dues are not submitted by the general meeting in February, shall be considered delinquent and assessed a reinstatement fee equal to half the membership fee for an entire year. A delinquent member shall be suspended and not be allowed to vote, participate in club activities or use club facilities until all fees are paid in full. This shall include reinstatement fee and delinquent fee plus one year dues. "Delinquent fees shall not be prorated".

SECTION 3: Annual dues of new members will be prorated by 50% on July 1st. New members with date of membership later than November 1st will pay the total annual dues and will be paid in full for the following year.

SECTION 4: Upon completion of term of office, the elected members of the Board of Directors may receive

free membership for the following year.

SECTION 5: The annual Budget shall be presented for approval by the general membership no later than the March general meeting. Non-Budget items of \$500 or more must be approved by a majority vote of the members present at a regular meeting.

SECTION 6: A committee of non-board members shall be convened to audit the clubs finances during the last two months of the year and to prepare a brief report to the membership at the January meeting.

ARTICLE 9 - AMENDMENT OF BYLAWS AND FLIGHT AND SAFETY RULES

SECTION 1: The Bylaws or the Flight and Safety Rules may be amended at any regular meeting of Club by a majority vote of members present provided that:

A. The amendment was presented at the previous regular meeting.

B. The amendment with the final wording is published prior to the regular meeting at which the voting occurs.

SECTION 2: Approved changes to the Bylaws and/or the Flight and Safety Rules will be included in the next club newsletter and published on the Club website. A written copy of the Bylaws and Flight and Safety Rules shall be available in the clubhouse.

ARTICLE 10 - GRIEVANCE PROCEDURE (Flight and Safety Rules)

SECTION 1: PURPOSE: The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Board of Directors by means of a Grievance Form to be filled out and turned into the Board. In addition to the Complainant, at least one witness is also required to sign the Grievance form.

SECTION 2: Any grievance that is determined valid by the Board will be recorded by the Secretary.

SECTION 3: While grievances will be permanently recorded by the Secretary, only incidents that occur within a two-year time period will be considered when determining disciplinary action.

SECTION 4: Any member receiving a Grievance, who directs retaliation action against the person filing said Grievance, will be subject to immediate expulsion from the club. This is to include threats, intimidation, physical harm, intentional equipment damage, or any other action to be deemed retaliatory by the Board of Directors. Expulsion of a member will be administered by the Board. Any expulsion requires a 2/3-majority vote by all Board members.

SECTION 5: The Board of Directors shall use its judgment in carrying out action on the following:

- (1) A Grievance Form will be filled out and turned into the President.

(2) **FIRST VIOLATION**

Viewpoints of both the complainant and accused will be considered.

Complainant's name will be disclosed.

A verbal reprimand will be given to the accused by the Board of Directors, and will be recorded by the Secretary.

(3) **SECOND VIOLATION**

Complainant's name will be disclosed.

The accused has the right to a written rebuttal, to be reviewed by the Board of Directors.

If the Board so decides, the flying privileges of the accused will be suspended thirty (30) days. A reinstatement letter will be issued at the conclusion of the 30 day suspension. The reinstatement letter will outline the conditions of continued membership.

(4) **THIRD VIOLATION**

The Board of Directors will act on the reinstatement letter as outlined in violation 2. Complainent may choose to present their case to the membership for a vote to override the board's decision.

Channel Islands Condors Club Grievance Form

Date:

Time:

Nature of Violation:

Signature: _____

Witness: _____

Additional Witnesses (not required):

Channel Islands Condors Club Leave of Absense Form

Date: _____ Time: _____

Members Name:

Reason For Leave Request:

Signature: _____

Witness: _____

Additional Witnesses (not required):
